

Compliance Officer - Law Firm

31/08/2021



Company description:

Our client is an international law firm with a strong reputation in the BeNeLux region. The Luxembourg office is composed of more than 50 collaborators, including 2 in the Compliance team.

Function

- Be responsible for daily AML /KYC activities
- Act as the contact person of contact to the CSSF as regards to compliance and AML-CFT matters
- Prepare, review, and take decisions related to due diligence processes
- Handle compliance and risk reviews to ensure that the company is acting in accordance with relevant rules and regulations
- Monitor regulatory changes and adapt procedures to new requirements
- Prepare compliance and ad hoc reports for Management Committee, Board of Directors and client AIFs
- Assist in the development of the annual compliance monitoring plan

Searched profile

- Master in Law, Finance or Economics
- Excellent command of English and French

- Proactive approach and autonomy for the daily work
- Strong communication and organizational skills
- A first experience of at least 2 years in AML/KYC is requested

Contact

Please contact :

Vignette

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